

PREMIERE / DANCE PROJECT

2026 RECITAL PACKET

We are excited to have you join us for Premiere's 2026 Annual Recital: "5,6,7,Eight". At Premiere, we are committed to developing dancers by nurturing their confidence, discipline, and lifelong friendships. This recital celebrates their growth, hard work, and creativity, offering a moment to shine on stage and share their joy of dance with friends and family.

Our annual recital is more than just a performance – it's a chance for our dancers to showcase the dedication and teamwork they've built throughout the year. It's a moment that highlights their individual progress and collective achievements.

Inside this packet, you'll find everything you need to prepare for Premiere's recital season. Organized by month and urgency, it will answer your questions and provide clear details about the following. –

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If you have any questions not answered in this packet, please feel free to email, text, or call us at office@premieredanceproject.com or 515.478.6454.

SCHEDULE + DUE DATES

- MARCH 1ST-7TH** | Costumes + Packets Distributed
- MARCH 14TH** | Costume Exchange + Return Deadline
- MARCH 31ST** | Zoom Informational Meeting from 5:30-6:30p
- APRIL 6TH-8TH** | Picture Week (WDM)
- APRIL 13TH-19TH** | Picture Week (Waukee)
- APRIL 30TH** | Recital T-Shirt Orders Due
- APRIL 30TH** | Registration Closes - Finale + Daddy Dancer
- MAY 13TH** | Recital Ticket Sales Begin (Premiere Families Only)
- MAY 20TH** | Recital Ticket Sales (Public)
- MAY 31ST - JUNE 6TH** | End of Season Bash (During Normal Classes)
- JUNE 6TH** | Last Day of Classes
- JUNE 7TH-10TH** | Recital Rehearsals
 - Show #1 - Sunday, June 7th from 11:00-1:45p
 - Show #2 - Sunday, June 7th from 1:45-4:30p
 - Show #3 - Sunday, June 7th from 4:30-6:00p
 - Show #4 - Monday, June 8th from 1:30-4:30p
 - Show #5 - Monday, June 8th from 4:30-7:30p
 - Show #6 - Tuesday, June 9th from 12:00-4:15p
 - Show #7 - Tuesday, June 9th from 7:15-7:30p
 - Company - Wednesday, June 10th from 11:00-2:30p
 - Crew - Wednesday, June 10th from 2:30-4:00p
 - Finale + Daddy Dancer - Wednesday, June 10th from 4:15-7:30p
- JUNE 11TH-14TH** | Recital
 - Show #1 - Thursday, June 11th @ 6p
 - Show #2 - Friday, June 12th @ 6p
 - Show #3 - Saturday, June 13th @ 11a
 - Show #4 - Saturday, June 13th @ 2p
 - Show #5 - Saturday, June 13th @ 6p
 - Show #6 - Sunday, June 14th @ 12p
 - Show #7 - Sunday, June 14th @ 5p

The most up to date recital information + a copy of this packet can be found at

www.premieredanceproject.com > Events > Annual Recital. All Rehearsals + Shows will be held at Waukee NW High School.

*Waukee Northwest High School
655 NW N 10th Street
Waukee, IA 50263*

COSTUMES + PACKETS | MARCH 1ST-7TH

Recital costumes + packets will be available for pick up **March 1st-7th** at the studio. Your dancer's costumes will be available on their FIRST night of classes for the week. Parents will need to come into the studio. **Costumes will NOT be distributed in class to the students.** Please ensure you have plans to collect your dancer's costume. (Example – Suzie dances Tuesday, Wednesday, + Thursday. Her costumes should be picked up on Tuesday + will not be available earlier in the week.)

EXCHANGES

As a reminder, all families selected the costume size for their dancer at the beginning of the season. It will be the responsibility of the parent to ensure the costume fits properly. **Any necessary costume exchanges must be communicated no later than March 14th. See directions inside each costume bag.**

In order to qualify for an exchange, the costume must be returned to the studio:

- In the original bag
- With included accessories (if applicable)
- In original condition (no names written on tags, tags intact, etc.)
- No later than **Saturday, March 14th**
- Include the provided slip in each costume bag to indicate reason for exchange and requested new size

**Exchanges are NOT guaranteed + are based on availability.*

If the above conditions are not met, a new costume at full price can be ordered instead of an exchange based on availability.

SHOES + TIGHTS

All dancers will wear the shoes outlined in the Premiere Dress code with their costumes. Please reference the website (www.premieredanceproject.com > About > Studio Policies > Dress Code) for shoe requirements.

All costume tight requirements will be listed in the costume bag for each costume upon pickup. **Please note that tights must be purchased at Premiere to ensure uniformity among dancers.** Extra tights will be available for purchase during costume pick up week March 1st-7th.

ZOOM INFORMATIONAL MEETING | MARCH 31ST

NEW this year – We will be hosting a Zoom informational meeting for all families on **Tuesday, March 31st from 5:30-6:30p.**

During this meeting, our team will:

- Walk through the recital packet + folder information
- Review important dates + expectations
- Answer any questions you or your family may have

This informational meeting is completely optional, however we highly recommend at least one parent / guardian attend if this is your FIRST recital at Premiere.

Meeting Access -

Recital Informational Meeting

Time: Mar 31, 2026 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/>

83572893455?pwd=1GWupQ039DU7jvzpYB8XdLSYwCNxGf.1



Meeting ID: 835 7289 3455

Passcode: Recital26

RECITAL PICTURE WEEK | APRIL

All recital photos will be taken the following weeks during dancers' normal class times at Premiere. It is very important for students to attend class this week. -

- April 6th-8th | West Des Moines
- April 13th-19th | Waukee

WHAT TO EXPECT

1. Dancers should arrive **READY** (hair, makeup + costume on) at Premiere 10-15 minutes prior to their scheduled class time. There are no specific hair / makeup requirements for recital pictures.
2. Instructors will meet classes + take attendance in the lobby area at their weekly scheduled class time.
3. Parent access during photos -
 - a. **Introductory Classes** - To help dancers feel confident and ensure the best photos possible, **one parent or guardian per dancer** will be invited back during photos only. Our team will guide parents to designated areas to keep the process smooth and efficient.
 - b. **Foundational Classes** - Photos will be taken with students and staff only. Parents are asked to remain in the lobby during this time.
4. All dancers and classes will participate in **individual photos only**. For dancers in Discover Dance + KinderCombo classes, families may choose **tap OR ballet shoes** for their child's individual photos. Please note that dancers will not be allowed to take individual photos in both shoes.
5. After classes have completed their photos, instructors will invite dancers + parents to Studio 1 where dancers will perform their recital routine. Discover Dance + KinderCombo will perform BOTH ballet and tap routines.
6. After the completion of all performances + photos dancers will be free to leave the studio. Dancers may **not** be done at normal dismissal time. *Students may be dismissed early or late depending on the duration of photos + performances.* **Parents should stay at Premiere for the entirety of the event.**
7. Parents will view + order all photos online through Premiere's online photography website May 4th-10th to ensure delivery prior to recital. <https://premierephotography.gotphoto.com/login>

Notes for **INTERMEDIATE PROGRESSION** classes -

- Please arrive in ballet costumes first.
- Dancers will take individual photos in BOTH ballet shoes and costume as well as tap shoes and costume.
- The schedule will include: ballet photos, performing the ballet routine, tap photos, and performing the tap routine.

HOW TO PREPARE

- Ensure your dancer has his or her costume ready to go with all hairpieces + accessories.
- Pack all of your dancer's shoes in his or her bag.
- Label ALL recital costume pieces with your dancer's name.
- Plan your dancer's hair + makeup. There are no hair + makeup requirements.

IMPORTANT NOTES -

- **Non-Recital Classes** - Classes without recital routines will run as scheduled in Studio 2. This includes – Beginner + Pre-Pointe and Parent + Me.
- **Non-Recital Students** - Dancers not participating in the recital or who are participating in a non-recital class are still welcome to take individual photos in the dance attire of their choice. If you choose to do this, please arrive at the scheduled class time.
- **Sibling Photos** - We are happy to accommodate sibling photos! Please let your dancer's instructor know if you would like to take sibling photos.
- **Hair + Makeup** - There are no specific hair + makeup requirements for picture week. If you would like some guidance, please reference our recital hair + makeup notes available at - (www.premieredanceproject.com > Events > Annual Recital).
- **Changing Areas** - If dancers need to change costumes, he or she should use the dressing room or bathroom.
- **Make Up Photos** - If your dancer will be absent from his or her normal class time + you would like to reschedule, please reach to office@premieredanceproject.com no later than **Monday, April 6th** to make alternative arrangements. **Sunday, April 19th** will be our last day of photos. No photos will be taken after this date.

RECITAL TICKETS | AVAILABLE MAY 13TH

Recital tickets will be available for purchase online via your Parent Portal beginning **May 13th @ 12:00p**. Our ticketing software requires families to check out for each show individually. Due to the lengthiness of this process, we will have staggering ticket sales times. See below for specific ticket release times. -

- Show #1 - 12:00p
- Show #2 - 12:15p
- Show #3 - 12:30p
- Show #4 - 12:45p
- Show #5 - 1:00p
- Show #6 - 1:15p
- Show #7 - 1:30p

All recital tickets will be \$14-\$24 (based on location). A seat map is available at www.premieredanceproject.com > Events > Annual Recital. *Please note that handicap accessible seats will NOT have chairs. These spaces are reserved for wheelchairs only.*

In order to ensure that ALL families have a chance to purchase tickets, families will initially be limited to 6-8 tickets depending on the show and the number of students participating. Please see below. -

- Show #1 - No Ticket Limit
- Show #2 - No Ticket Limit
- Show #3 - No Ticket Limit
- Show #4 - 6 Tickets
- Show #5 - 8 Tickets
- Show #6 - 6 Tickets
- Show #7 - 8 Tickets

Families will have the opportunity to purchase additional tickets when ticket sales open to the public on **Wednesday, May 20th @ 12:00p**. A public link for friends + family will be available at this time. All tickets sold after May 20th will be sold on a first come, first serve basis. Any remaining tickets will be sold at the door prior to each show.

TICKET INSTRUCTIONS -

1. Log into your [Parent Portal](#) and select "Tickets" from the homescreen.
2. Select your preferred show (Show #1-7) by clicking on the ticket icon.
** Please ensure the correct show is selected before making your purchase.*
3. Select your seats from the seat map. For pricing details select the text at the top of the screen > "Some seats may have special prices based on location. Click for details."
4. Once all seats are selected, click the "Checkout" button at the top of the screen. Once seats are selected, you will have 5 minutes to complete your reservation.
 - a. Do NOT refresh or click the "back" button at this point.
5. Input your name, email, and phone number. Please ensure that your email is typed correctly as this is how you will receive your tickets.
6. Select the "Make Secure Online Payment" button at the bottom of the screen.
7. Input all payment information + submit your ticket order.
8. Ticket reservations will be confirmed once you see a final screen stating "Congratulations! You've got tickets!".
9. You will receive an email containing your recital tickets. Please print or have your tickets available on a mobile device for entry.
10. Repeat the steps above if purchasing tickets for multiple shows.

RECITAL PREPARATION | 1 WEEK PRIOR

PREPARATION CHECKLIST

- Read through the entire recital folder.
- Practice all dances at home. Resources available in Parent Portal. -
 - Music - "Info" > "Documents + Files" > "Class Music"
 - Choreography - "Info" > "Documents + Files" > "Class Files"
- Ensure that your dancer has the correct shoes via the Premiere Dress Code.
- Ensure that you have everything you need for hair + makeup.
- Purchase your videos / livestream link if needed.
- Purchase recital tights - we suggest having a backup! (available @ front desk)
- Label all costumes, tights, shoes + accessories w/ dancer's name or initials.
- Pack recital bag. (Premiere Garment Bag)
- Remove fingernail / toenail polish.
- Remove all jewelry. (earrings, necklaces, watches, rings, hair ties on wrists)

RECITAL BAG - PACKING LIST

Please only pack 1 bag for all your dancer's belongings. We recommend using your dancer's garment bag for all belongings.

- Costumes + Accessories
- Dance Shoes
- Tights (pack extras just in case)
- Clean Activities (coloring w/ crayons, puzzles, etc.)
- Clean Snacks (fruit snacks, pretzels, etc. / NO NUTS)
- Recital Tickets (printed or digital)

ADDITIONAL PREPARATION INFO

HAIR - Female dancers are encouraged to wear a hairstyle option that prioritizes their individuality, comfort and diversity above classic standards. Dancers with straight or wavy hair should wear their hair in a low middle ballet bun that is parted above the right eye. Dancers with curly/textured hair should wear their hair in a low middle ballet bun, sleek high/low puff or a braided low bun that is parted above the right eye. All hair styles should be secured very tightly with hair ties, bobby pins, hairspray and style products (gel, oil, conditioner, etc). All hair should remain out of the dancer's face. Boys are welcome to wear hair as normal. Please refer to the Hair and Makeup Notes available on our website (www.premieredanceproject.com > Events > Annual Recital).

MAKEUP - All female dancers, except for those in Creative Concepts and Tumble Tots, are encouraged to wear stage makeup to enhance their features and prevent them from appearing washed out under stage lights. **This includes: eyeshadow (any neutral color), black eyeliner, black mascara, pink blush, and dark red lipstick.** Boys are not required to wear makeup. Please refer to the Hair and Makeup Tutorial Sheets available on our website (www.premieredanceproject.com > Events > Annual Recital).

COSTUME NOTES - Please ensure all costumes are complete with their designated accessories (hair clips, bows, etc.). **Dancers are encouraged to wear their accessories in a way that feels most comfortable and fitting for them.** Dancers will also need the correct shoes + tights. Please reference the website (www.premieredanceproject.com > About > Studio Policies > Dress Code) for shoe + tight requirements. **Tights must be purchased at Premiere to ensure uniformity among dancers.** Label all costumes, tights, shoes, and accessories with your dancer's name or initials.

REHEARSALS | WEEK OF

All recital rehearsals will be run in show order + are mandatory for all recital participants. **A detailed rehearsal schedule is available in your recital folder.**

IMPORTANT NOTES -

- **Arrival** - Dancers should be at Waukeewau High School **15 minutes prior** to the start of their specific class rehearsal time and meet their class in the auditorium.
- **Recital Bag** - Don't forget to pack your dancer's recital bag (preferably your Premiere Garment Bag labeled with your dancer's name)! Rehearsals are a great time to ensure that you have packed everything your dancer needs. (See packing list on pg. 8)

- **Attire** - Dancers will be required to wear full costume, makeup, and hair for all scheduled rehearsals.
- **Backstage** - Premiere staff will **NOT** be assigned to monitor the backstage area during rehearsals. Pop up changing tents and restrooms will be available for dancers to change costumes.
- **Safety + Parents** - Parents are expected to remain present for the entirety of the time their dancer is at rehearsal.
- **Breaks** - Between dancers' assigned rehearsal times, dancers + families are welcome to come + go as they please. Dancers + families will be allowed to watch rehearsals from the auditorium.

RECITAL | DAY OF

RECITAL SHOW ORDER

The show order for each performance is available in this folder. If you notice any potential issues or concerns, please inform our staff as soon as possible.

RECITAL CHECK IN

1. **ENTER THROUGH THE MAIN LOBBY** - Enter Waukee Northwest High School through the main lobby entrance. (follow the green ENTER path on the map).
2. **DANCER CHECK IN TABLE** - Dancers must check in with one adult at the dancer check-in table at least 30 minutes before show time.
3. **RECEIVE BACKSTAGE PASS** - At check in, **one adult per dancer** will receive a "Backstage Pass" wristband. This wristband allows access before the show and after the show.
4. **ESCORT DANCER BACKSTAGE** - Dancers should be escorted by one adult to the secure backstage area with their class. Please be sure to follow posted signs and Premiere staff guidance.
5. **BELONGINGS + CLASS** - Locate the Premiere staff member assigned to your dancer's class and place all belongings in the designated class area.
6. **EXIT BACKSTAGE + TAKE YOUR SEAT** - Once your dancer is settled, exit the backstage area and proceed to the auditorium seating. During the performance only dancers + Premiere staff members are permitted backstage.

RECITAL CHECK OUT

1. **RETURN TO THE LOBBY** - After the show, adults wearing a "Backstage Pass" wristband should return to the dancer check-in table in the lobby.
2. **WAIT FOR BACKSTAGE ACCESS** - Please wait in line until a Premiere staff member invites you backstage. All dancers must return to the dressing area after the final curtain call before dismissal begins.
3. **PICK UP YOUR DANCER** - Dancers will be dismissed individually to the appropriate adult by a Premiere team member.
4. **EXIT THROUGH THE BACK HALLWAY** - After pickup, families will exit through the back hallway (follow the red EXIT path on the map).

BACKSTAGE DRESSING

To provide an inclusive and secure environment for our dancers and their families, open changing is not permitted in the backstage dressing rooms. Private dressing tents will be available for privacy and comfort.

Premiere staff members will be on hand to ensure these spaces are used appropriately. This arrangement allows all dancers to remain in the general dressing area with their classes, promoting community while ensuring families can easily drop off and pick up their dancers.

BACKSTAGE SECURITY

With a total of seven shows, our goal is to keep performances short and enjoyable for all. **We kindly ask families to remain in the auditorium for the entirety of the show to minimize distractions and show respect for all dancers.**

In rare cases where a family needs to pick up their dancer during the show, please visit the **check-in table located just outside the backstage hallway**. A staff member will record your name, and a designated team member will retrieve your dancer and escort them to the lobby to meet you. This process helps us maintain a safe, organized backstage environment for all performers.

To support backstage safety and flow, **parents are not permitted backstage during the show**. Please also note that **parent pick-ups will not be allowed near the end of each show**, as our team will be preparing all dancers for the final curtain call.

If you require special accommodations, please contact our **Director of Operations** at **melissa@premieredanceproject.com** to discuss your needs. Thank you for your cooperation in helping us provide a safe, smooth, and enjoyable recital experience for everyone.

