

# PREMIERE / DANCE PROJECT

Performance Team Handbook  
2024-2025

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## **INTRODUCTION**

Dancers and Families - welcome to our 2024-2025 performance season. We are happy to have you as a member of the Premiere Performance Team! This is a great program for dancers who are looking for multiple performance opportunities throughout the year. This experience will build confidence, create friendships, and promote community engagement. Please familiarize yourself with this handbook. Miss Katelyn (Director of Performance Team) and Miss Alisha (Assistant) are always available for questions or concerns. Questions regarding registration or payments may be directed to our Director of Operations, Melissa.

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We are looking forward to an incredible season! We cannot wait to see all of the Performance Team members' growth throughout the season.

## **REGISTRATION**

Registration for the 2024-2025 Premiere Performance Team begins on Saturday, April 6th, 2024 and ends on Monday, July 29th, 2024. Registration will take place online through your parent portal. Class commitments and Intensive registration must be met in order to complete Performance Team enrollment.

- Pearl Team - Dancers between the ages of 4-6 years on August 7th
- Crystal Team - Dancers between the ages of 6-7 years on August 7th
- Diamond Team - Dancers between the ages of 8-9 years on August 7th
- Onyx Team - Dancers between the ages of 10+ years on August 7th

## **COMMITMENT**

The Premiere Performance Team requires dedication from all of its members. Members of the Performance Team are held to a higher standard. All members must be willing to commit to the weekly classes outlined below and a bi-weekly 45 minute rehearsal. In addition, Performance Team members must be able to attend all outlined performances during the year. If a dancer must withdraw from the Performance Team,

the financial obligation will be handled on a situational basis at the discretion of the studio owners.

The attendance of Premiere's Performance Team members is crucial to the growth of the team as a whole. Dancers must be attending weekly classes on a regular basis. In addition, team members are allowed 3 rehearsal absences throughout the year. When a dancer misses more than 3 absences, he or she is required to set up private lessons with Katelyn or Alisha to review missed rehearsal information.

## **REQUIRED CLASSES**

Summer Intensive - All Performance Team members are required to attend the Performance Team Intensive on August 2nd, 2024. Dancers will learn the Parade Choreography during Intensive.

- Ages 4-6 4:00-5:00p
- Ages 7-9 5:00-6:30p
- Ages 10+ 6:30-8:00p

*If you are unable to attend this required intensive, please reach out to melissa@premieredanceproject for an alternative arrangement. Registration is required to enroll for the season.*

Routine Choreography - Saturday, August 24th + Sunday, August 25th. Dancers are all highly encouraged to attend both days. At least one choreography session is mandatory.

- Pearl Team - 10:00a-11:30a
- Crystal Team - 11:30-1:00p
- Diamond Team - 1:00-2:30p
- Onyx Team - 2:30-4:00p

Rehearsals - Regularly scheduled Bi-weekly rehearsals start date: September 8th, 2024

- Pearl Team Rehearsal - every other Sunday from 1:15-2:00p
- Crystal Team Rehearsals - every other Sunday from 2:00-2:45p
- Diamond Team Rehearsals - every other Sunday from 2:00-2:45p
- Onyx Team Rehearsal - every other Sunday from 2:45-3:30p
- *\*Schedule may change due to performance opportunities and/or holidays and will be outlined / updated on the calendar throughout the season as needed.*

Weekly Technique Classes - Weekly class levels will be determined during yearly evaluations.

- Introductory Level (KinderCombo & Intermediate Progression)
  - 1 Introductory Class (Ballet & Tap Combo) / Week
  - 1 "Elective" Class / Week
- Level I-IV:
  - 1 Ballet Technique Class / Week
  - 1 Jazz Class / Week
  - 2 "Elective" Classes / Week

### **TEAM PHOTOS | OCTOBER 20TH; 11:30a-3:00p**

Team photos will be taken at Premiere on Sunday, October 20th in place of regular team rehearsals. We will take individual photos of each dancer, team photos for each age group, and a large team photo of the entire Performance Team.

### **PARENT MEETING | AUGUST 2ND; 8:00-8:30p**

There will be a mandatory parent meeting on August 2nd, 2024 from 8:00-8:30p for the families of all dancers registering for the Performance Team in the 2024-2025 season. Dancers do not need to attend the meeting. All information shared will be sent to families following the meeting.

### **PERFORMANCE TEAM ATTIRE**

Weekly Technique Classes - Dancers will be expected to follow the Premiere Dance Project dress code for weekly classes.

Rehearsals - Dancers will be expected to wear **all black, form-fitting dancewear** to rehearsals. This can include: leotards, booty shorts, bra tops, tank tops, and leggings. This dress code gives dancers a clean, uniform appearance that is ideal for the instructor when cleaning and working with choreography.

Performances - Dancers will be expected to wear Performance Team apparel and appropriate costume to each performance. Performance Team Hair & Makeup will be at the discretion of the instructor and will be announced with costumes at the start of the season.

## **REQUIRED PERFORMANCES**

### Premiere Open House | Saturday, August 10th

Dancers will perform their Parade Choreography during the Premiere Open House. Open House will be from 11:00a-3:00p. The team will meet at 12:00p for a run through of the new routine and will perform at 12:30p in the parking lot (blocked off for the event). Dancers will be free to go following the performance.

### Waukee Homecoming Parade | Thursday, September 26th (tentative)

Dancers will perform the Parade Choreography during the Waukee Homecoming Parade (Thursday evening of Homecoming Week). *Note: this is for Waukee High School homecoming only - NOT Waukee Northwest.*

### Premiere Showcase | December 22, 2024, Waukee Northwest High School

Dancers will perform the Routine Choreography during the annual Premiere Showcase held in December. Dress Rehearsals will be held the day of, prior to the show.

### Sporting Event Halftime (x2)

Dancers will perform the Routine Choreography during an Iowa Wolves and Wild game between the months of November - April.

- Iowa Wolves | Saturday, November 9th, 2024 (tentative)
- Iowa Wild | Date TBD

### Premiere Palooza | Saturday, May 17th, 2025

Dancers will perform the Routine Choreography during Premiere Palooza.

### Recital | June 2025 - Date TBD

Dancers will perform the Routine Choreography during Premiere's annual recital held in June. Each team will perform their routine in two separate recital shows.

- Pearl Team | Shows 3 & 5
- Crystal Team | Shows 1 & 5
- Diamond Team | Shows 1 & 5
- Onyx Team | Shows 2 & 4

*Other performance opportunities may become available throughout the season. These performance opportunities will not be mandatory. We will communicate all*

opportunities as soon as possible. Extra performances will not affect your "Performance Fee".

## COMMUNICATION PROCEDURES

- **Email:** All major communications will be sent & received via email.
  - Concerns should be addressed via email to the office account at [office@premieredanceproject.com](mailto:office@premieredanceproject.com)
  - Questions that are more personal in nature and/or not urgent should be sent via email and not the app mentioned below.
- **App:** Reminders and quick communications will be sent via a GroupMe communication app. App information will be sent out at the start of the season.
  - All communication on the app should remain positive and support the overall culture of the team.
  - Questions that are urgent and pertain to all members can be asked in the chat.
- **Google Calendar:** All important dates will be listed on the Premiere Classes + Events Google Calendar.
- **Parent Portal:** The class calendar in the Parent Portal can be utilized to check the Sunday rehearsal schedule.

## FINANCIAL INFORMATION / PRICING

- Performance Team Tuition | \$385 / year
  - The tuition for the Premiere Performance Team is separate from your regular class tuition and is taxable.
  - This fee covers seasonal planning, staffing, and rehearsal time.
- Choreography Fee | \$150 / year
  - This fee covers both the Parade and Routine Choreography and the extra rehearsals required.
- Costume Fee | \$125 / costume
  - Tan Pulse Jazz Shoe required (not included in costume fee)
  - Tan Tights required (not included in costume fee)
- Performance Fee | \$160
  - Homecoming Parade, Premiere Showcase, Sporting Event Halftime (x2), Premiere Palooza

**Additional Fees:** Additional fees will not be included in your final financial outline. These will be charged separately to your online account.

- Performance Team Intensive | \$60 ages 4-6; \$75 ages 7+, due at registration
- Performance Team Registration Fee | \$50 registration fee, due at registration
- Team Apparel | approximately \$160, billed at time of order
  - Performance Team Jacket (approximately \$140) - includes dancer's name and logo
    - Required for New Members
    - *Optional* for Returning Members from 2023-2024 season
  - Parade T-Shirt (approximately \$20)
    - Required for All Members
- Recreational Class Tuition | price varies by class selection
  - Recreational class tuition is billed separate from Performance Team fees; charged on the first of each month, following our regular tuition policy
- *Optional* Technique Intensives offered to Performance Team dancers throughout the season.
  - Exclusive opportunity for Performance Team dancers to receive additional technical training from Premiere instructors that is separate from routine rehearsals. These sessions are not required, but are encouraged for those looking to expand their skills and receive additional training.
  - \$30 per session / 45 minutes
  - Tentative Dates:
    - Sunday, October 13th
    - Sunday, December 8th
    - Friday, January 31st
    - Friday, March 14th
    - Friday, May 2nd

**Yearly Financial Obligations:** After joining the Premiere Performance Team, dancers and families will need to fill out a financial agreement to review all charges. The sum of Performance Team tuition, choreography, costumes, performance fees, performance and team apparel are added together for a grand total. 25% of this total will be due on



Friday, August 9th. The remaining balance is then divided into 10 equal payments charged on the 15th of each month from September to June.

**EXPENSES / FEES** | *Based on 1 dancer.*

Performance Team Tuition	\$385
Choreography Fee	\$150
Costume Fee	\$125
Performance Fee	\$160

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<b>TOTAL FOR YEAR</b>	\$820 (\$877.40 w/ tax)
25% by August 9th	\$205 (\$219.35 w/ tax)
Balance for year	\$615 (\$658.05 w/ tax)
Monthly Payments (Sept. - June)	\$61.50 (\$65.81 w/ tax)

*Your 25% deposit will be placed on accounts Monday, August 5th & due by Friday, August 9th. Equal payments on the remaining balance will be made on the 15th of each month from September - June.*

*Signed Performance Team Agreements will be due by Friday, August 9th.*

**CODE OF CONDUCT**

Premiere Dance Project holds Performance Team members & families to high moral standards. At classes, rehearsals, and performances, dancers & families should respect all team members and instructors. At performances or outside events, Premiere dancers & families should respect all facilities and people in attendance. This includes cleaning up in dressing rooms and auditoriums at all venues. A breach in any of the rules outlined above could result in disciplinary action or removal from the Premiere Performance Team entirely.

**Any and all circumstances not discussed in the handbook will be handled at the discretion of the program director and studio owners.**