

# WELCOME

2022-2023

Fine Arts Club Handbook



## Welcome to the Club!

Welcome to our Fine Arts Club Program - where imagination and creativity lead the way! Our Fine Arts Club offers dance, yoga, fitness, music, art and drama classes exclusively to children 2.5-4 years of age. We look forward to moving and grooving with your child while educating and inspiring them through the fine arts. All activities are developmentally appropriate for this age group and allow children to develop social skills, body awareness, self-confidence and routine. We are not a daycare or preschool, but rather a specialty fine arts program building cognitive, social, and emotional awareness. We are so excited for you and your child.

## Communication

By now you have probably noticed that communication is important to us here. It is our promise to respond to all inquiries within 48 hours. Our admin team can be contacted at [office@premieredanceproject.com](mailto:office@premieredanceproject.com). Our teaching team can be contacted at [katie@premieredanceproject.com](mailto:katie@premieredanceproject.com).

Our primary means of communication is email. You will receive monthly updates and important information via email, so please ensure you have provided the studio with an up-to-date email address that is regularly checked. In the event that you do not receive them, we kindly ask you to notify our office at your earliest convenience.

## Program Dates

Fall Semester: September 3rd - December 16th

Spring Semester: January 3rd - May 26th

The Fine Arts Club follows the Premiere Dance Project schedule for holiday & break closings. *When enrolling for the Fine Arts Club, your child will automatically be enrolled for both the Fall & Spring Semester.*

## Days / Times & Fees

This program will be offered on Tuesdays, Wednesdays & Fridays from 9:30-11:30a. Parents will have the option to attend 1, 2, or 3 days / week. You will select the day(s) you would like your dancer to attend and join us on the same days each week.

1 Day / Week = \$120 monthly

2 Days / Week = \$220 monthly

3 Days / Week = \$320 monthly

## Attire, Snack & Materials Policy

Please label all items and belongings brought to the studio with your child's name and place them in a cubby.

Children need to wear active, moveable attire that will allow them to stretch & participate as needed. Jeans are not permitted. Students should bring appropriate outdoor shoes. Students will be asked to remove shoes before entering the studio. We ask that you please send your child with an extra set of clothes every class – spills and accidents do happen.

Children will be taken to the bathroom for routine potty breaks. If your child is not fully potty trained, please leave an extra pull-up in your child's backpack. We kindly ask that all parents take their child to the bathroom before class to set them up for success.

Please pack a nut-free snack(s) and a water bottle for your child to enjoy during snack time. No sticky drinks will be permitted for snack time.

## Drop Off & Pick Up

Please stay with your child until the teacher opens the door & class begins. Premiere Dance Project is not responsible for children before/after their class and we kindly ask you to be diligent for pick up and drop off time. Please call our office if you are running late (515-987-5678). If someone else will be picking your child up, please notify your child's teacher at drop-off. A parent must be available via cell phone in case we need to have your child picked up for any reason.

**Late Pick-Up Policy:** If you are more than 5 minutes late in picking up your child, a dollar per minute will be charged.

## Photos, Waivers & Videos

We will be taking pictures throughout the year to celebrate your child's learning and growth. Premiere Dance Project holds the right to take & post videos and photos throughout the year for marketing purposes. Photos may be used on social media, and in house printed materials. If you do not wish for your child to be photographed or included in videos, please notify us via email.

## Integration Policy 2022 – 2023

Our goal is to ensure your child feels safe, confident and inspired and we have outlined our integration policy below.

First class – Parents are invited to attend the first 15-20 minutes of class. If your child has siblings, they are more than welcome to attend as well. Children feed off their parent's energy – when the parent is relaxed, the child is more likely to be relaxed. Teachers will lead a short welcome orientation to connect with the parents and collect all personal profiles. This is your opportunity to get to know the teachers and connect with them. After the orientation is complete, parents will be kindly asked to leave and children will explore and interact with one another. The goal is to set your child up for success and build trust and confidence.

Second class – Parents are welcome to come in the room for the first 5 minutes to help their child settle. After 5 minutes we kindly ask that all parents say goodbye to their child and leave the studio. This will allow us to build trust with your child.

Third class – Parents say goodbye in the lobby area and teachers bring the students into the room. If your child cries, it is best to leave them with us so we can redirect and build rapport with them. If your child is still unsettled after 30 minutes, we will call you and provide you with an update. At this time, we can come up with a suitable plan.

### TIPS FOR DROP-OFF

- 1) Explain that you are going away and that you will come back

- 2) Assure them that you love them and that they will have fun
- 3) Give them a hug, say goodbye and proceed to leave – short goodbyes are best

## Learning Objectives & Themes

Students will enjoy a different theme each week providing academic curriculum to assist with their learning. The goal of the program is to enhance your child's overall development including gross and fine motor skills and improve social, cognitive and emotional awareness. We use an integrated approach to learning and incorporate theme-based lesson plans so students get to feel it in their bodies so they can remember it in their minds. When discipline is required, our teachers use a positive redirection approach and encourage the children to make good choices. When children choose not to participate in the planned activities, they are instructed to observe the class so they are not a distraction to the other students and can still learn in the process. If there is a teacher recommendation that your child is not ready for our program, we will recommend that you join us at a later date and will provide you with a credit.

## Monthly Theme Schedule

September | All About Me  
October | Autumn Harvest  
November | The Five Senses  
December | Candy Cane Land  
January | ABC's & 123's  
February | Friendship  
March | Space Invasion  
April | Sunshine, Rainbows & Butterflies  
May | Animal Adventures  
June | Fun at The Beach

## Session Programs & Celebration

Winter Program – Friday, December 16th, 2022 from 10:30-11:30a (*all classes*)

Spring Program - Wednesday, May 24th, 2023 from 10:30-11:30a (*all classes*)

Parents are invited to come and watch our program at the end of each session, followed by a wrap up party with snacks. The celebration program and party will occur in the last hour of their scheduled class.

## Teaching Team

We are thrilled to have such well-rounded and experienced teachers leading this program that are passionate about children and will inspire them through the fine arts.

Miss Katie is the lead teacher at our Fine Arts Club. Katie has been teaching dance for 7 years to dancers of all ages. She attended Des Moines Area Community College and Grandview University in pursuit of an education degree before discovering her love for instructing the future generations of dancers. She is currently a student at DMACC to finish her Early Education Certification. Miss Katie has experience working in daycares, nannying and teaching in classrooms around the Des Moines Public School district as a student teacher. She has a passion for inspiring children to explore their confidence, independence and curiosity. Her goal as an educator is to use the skills she has gathered to instill a love of learning in her students.

## **Office Hours**

Please note our regular office hours are Monday – Friday from 9:00 a.m. – 5:00 p.m. The studio phone number is 515-987-5678. There will be an admin staff in the office when dropping off & picking up your child should you have any immediate questions. Other questions and/or concerns can be directed to [katie@premieredanceproject.com](mailto:katie@premieredanceproject.com). Please do not hesitate to reach out as we value open communication.

## **Behavior / Discipline**

All students are expected to uphold respectful and positive behaviors while inside of the studio. Students should respect themselves, their fellow classmates, teachers & staff. Disrespectful behaviors will not be tolerated. These behaviors include but are not limited to; hitting, yelling, being disruptful to peers, and destruction of property. Any of these behaviors may result in dismissal from this program.

## **Thank You**

Thank you for joining our Fine Arts Club. This is a great stepping-stone to your child's development. We offer morning drop-in classes and seasonal and annual dance classes during the day should you be interested in taking a class for yourself or enrolling your child in another class. Our mission is to inspire growth and we hope you grow with us.